



Stafford County Fire and Rescue Department Office of the Fire Marshal

1225 Courthouse Road, PO BOX 339, Stafford, VA 22555
(540) 658-7200 · FAX (540) 658-4545 · www.staffordfirerescue.com/fm



Application and Permit Requirements for:

Commercial Open Burn Permits

Applicable Codes and Standards:

Stafford County Code 12-68

General Requirements:

You must complete an application at least 10 days prior to the day your company plans to commence burning. Applications can be obtained by calling (540) 658-7200.

Submit an application to the Fire and Rescue Department by any of the following methods:

- Mail to Post Office Box 339, Stafford, VA 22555
- Fax to (540) 658-4545
- Apply in person at the Fire & Rescue Department, 1225 Courthouse Road, Stafford, Virginia (Located in the new Public Safety Center)

The fee for a Commercial Open Burn Permit is \$200. The term of the permit is 90 days.

A signed copy of the Commercial Burn Regulations as set forth by Stafford County by all people to be on site conducting burning operations. Your permit is not valid unless at least one person who signed the regulation is present. (Attached)

Along with the application, you must submit a map or plat of the property showing:

- Location in the County with map, parcel number and how the property is zoned
- Location of proposed burning site
- Distances to neighboring occupied dwellings
- Distances to other buildings located on the site, if any

The Northern Virginia Volatile Organic Compounds Emissions Control Area **prohibits** commercial open burning during the months of **May, June, July, August and September**. This area encompasses northern Virginia localities, including the County of Stafford (see 9 VAC 5-40-5630 and 9 VAC 5-20-206). Any commercial open burning permits issued prior to May 1 that would have the 90 day term included in the moratorium period will be extended after September 30th for the number of days the contractor was not allowed to burn.

Open burning for the purposes of site and land clearing operations resulting from development, construction of roads, railroad tracks, pipelines or power/communication lines is prohibited in areas of the County designated as R-1, R-2, R-3, R-4, PD-1 and PD-2 on the County's zoning maps.



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The following conditions must be followed:

- All open burning shall be conducted at least 50 feet from any structure and 500 feet from any occupied dwelling other than a building located on the property on which the burning is to be conducted.
- Material to be burned shall be limited to brush, stumps and other vegetative matter generated at the site. All pulpwood, saw logs and firewood shall be removed to minimize the amount of material that is burned.
- Demolition or construction debris shall not be burned and fires shall not be fed between Friday 12:00 Noon and Monday 7:00 a.m.
- The applicant shall provide a diagram outlining the property where the burning will take place, outlining specific facilities such as hospitals, schools, nursing homes, daycare centers, and airports.
- Open burning must be constantly attended by a competent person at least 18 years old until the fire is extinguished.

Any permit holder found in violation of these code requirements shall have their permit revoked for a period of 60 days or until court action restores said permit. The Fire Marshal shall prohibit open burning when atmospheric conditions or local circumstances make such fires hazardous. The Fire Marshal shall order extinguishment by the permit holder or fire department of any open burning which creates or adds to a hazardous situation or any open burning which as been left unattended by the permit holder. Any person violating or failing to comply with the provisions of this article shall be guilty of a Class I misdemeanor. Each violation or failure to comply shall constitute a separate offense. (Ord. No. 091-78, 1-7-92; Ord. No 091-78(R), 10-6-92; Ord. No. 095-32, 5-2-95)

After approval of the application you must call the Stafford County Fire and Rescue Department at (540) 658-7200 to schedule a site inspection by the Fire Marshal. Once the permit is granted, you must call the Stafford County Sheriff's Office Dispatch Center at (540) 658-4440 EACH TIME you commence and cease burning.

If the burning is expected to exceed the 90-day term of the initial permit, you must submit \$200 for renewal of the permit and may be subject to another site inspection by the Fire Marshal.



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Contractor Burn Regulation Form:

In order to conduct on site burning operations all persons shall sign below stating that they have read over and fully understand the Commercial Burning Regulations set forth by Stafford County. Any persons not on the list are not permitted to conduct control burns in Stafford County and the contractor is subjected to having the permit revoked according to the Stafford County Code.

- Demolition or construction debris shall not be burned
- Fires shall not be fed between Friday 12:00 Noon and Monday 7:00 AM.
- Open burning must be constantly attended by a competent person at least 18 years old until the fire is extinguished (no flames showing). The person in attendance must have signed this document
- The permit is valid for 90 days.
- Burning is prohibited between May 1st and September 30th (VA DEQ Regulations)
- Between February 15th and May 1st, open burning is permitted only between 4PM and Midnight.
- The Stafford County Sheriff's Office Dispatch Center must be called at (540) 658-4440 daily, and EACH TIME burning is commenced and ceased.
- The fire marshal may order extinguishment by the permit holder or fire department of any open burning which creates or adds to a hazardous situation or any open burning which as been left unattended by the permit holder.
- The fire marshal may prohibit open burning when atmospheric conditions or local circumstances make such fires hazardous.
- Any permit holder found in violation of these code violations shall have their permit revoked for a period of 60 days or until court action restores said permit, and the fire marshal may issue a court summons for each violation.

By signing below you are acknowledging that you have read over and fully understand the Commercial Burn Regulations.

	Printed Name	Signature	Telephone
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____
11	_____	_____	_____
12	_____	_____	_____
13	_____	_____	_____
14	_____	_____	_____
15	_____	_____	_____